



Cardiff Blues Supporters' Club Constitution & Rules

Version 2

1. Name

The Club is called Cardiff Blues Supporters' Club or CBSC for short.

2. Objectives

The objectives of the Club are to:

- a. support the Cardiff Blues rugby team
- b. encourage membership of the Supporters' Club
- c. liaise with the Cardiff Blues management team and to represent the views of the Club membership and other supporters to the Cardiff Blues management
- d. arrange social functions for members of the Club
- e. organise supporter's travel arrangements to Cardiff Blues away games
- f. help promote the Cardiff Blues and CBSC around the world
- g. represent Cardiff Blues supporters on the Joint Supporters Group for discussions with such entities as WRU, Pro 14 and Pro Rugby Wales

3. Financial Year

The Financial Year begins on 1st July in each year.

4. Membership

- a) There are 3 categories of Member:
 - i. Adult - those who are admitted to membership
 - ii. Junior – members who are under the age of 16 and who are admitted to membership
 - iii. Honorary - The Club Committee are entitled to award Honorary Membership to anyone deemed deserving.
- (b) Membership Fees for all categories of members and charges for Club functions will be determined by the Committee.
- (c) An individual will be deemed to be accepted as a member when he/she fully completes the details required in the on-line or the paper membership form and these have been processed.

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- (d) Any member who is considered to be acting in a manner deemed inconsistent with the interest of CBSC may, by a vote of the Club Committee have their membership ended without a refund of fees.

5. CBSC Committee

The management and control of the property of the club is the responsibility of the Club Committee.

Responsibilities

The Committee has full control over the property, funds, conduct and affairs of the Club, and in particular are responsible for:

- i. Controlling the finances of the club, making sure that expenditure is approved by the committee or relevant person on the committee. The committee must ensure that membership funds are available to pay for member packs, Public Liability Insurance and any costs associated with communications, websites and social media.
- ii. Ensuring the safe storage of membership assets such as merchandise stocks and membership items.
- iii. Filling any vacancies on the Committee or co-opt any member for such specific purpose as may be deemed necessary. Usually, a co-opted member will not serve for a period of more than six months in any one year.
- iv. Representing the range of the view of members to Cardiff Blues management and seeking views and input from the wider supporter group
- v. Decisions of the Committee will be made where necessary by a majority of those present at the meeting. In the event of a tie the Chairperson of the meeting has the casting vote, whether he or she has already voted or not.

Committee Elections

The Committee will be elected by vote at the Annual General Meeting.

The Chairperson, Treasurer, Secretary and Membership Secretary are deemed to be Officers of the Club and are elected for a period of two years. All other appointments will be made annually. Each member may cast one vote for each vacancy on the Committee. Should the number of candidates be no greater than the number of vacancies, such candidates will be deemed to be elected by the unanimous vote of those present at the Meeting.

Nominations for candidates may be made at the meeting or forwarded to the Secretary seven days before date of meeting duly signed by candidate and proposer who must all be Club members.

Scrutineers will be appointed by the meeting for the purpose of scrutinising the Ballot and counting the votes.

6. Indemnity

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The Committee has a right of indemnity against and reimbursement out of the funds and property of the Club in respect of any claim brought against them with regard to acts done, or omitted, in their representative capacity, so long as such acts or omissions were within the scope of their authority.

7. General Meetings

- (a) An Annual General Meeting of the members of the Club will be held each year in the month of July, on a date agreed by the Committee, for the purpose of receiving the Annual Report and Accounts, of electing the Officers and the Committee in accordance with the provisions of these rules, and generally undertaking any business of the Club as it may be necessary bring to a General Meeting.
- (b) Extraordinary General Meetings of the Club will be held as and when considered necessary by the Committee or upon a written request by at least twenty members of the Club. Such requests must be accompanied by the proposal or resolution and the names of the proposers and seconders.
- (c) Fourteen clear days' notice of all General Meetings will be sent by email or post to the last address of each member as provided by him or her.
- (d) All discussions at General Meetings will be set out in the notice calling such Meeting, unless they are relevant to discussions at the meeting and allowed by the Chairperson.
- (e) All decisions at General Meetings will need to be supported a majority of those present and voting. In the event of a tie the Chairperson of the Meeting will have a casting vote whether he or she has already voted or not.
- (f) The Chairperson of the Club, or other nominated person, will chair all General Meetings of the Club

8. Interpretation of Constitution and Rules.

The Committee is responsible for interpreting the Constitution and Rules, and for settling any disputes.

9. Alternation of Constitution or Rules.

These Rules will not be altered, rescinded or added to except by a resolution carried by two-thirds of those present and voting at a General Meeting on a motion, notice of which, with the names of the proposer and seconder, will have been given in writing to the Secretary at least 14 days before the date of such Meeting and be duly notified in the paperwork calling the Meeting.